Kingston Community Health Centres
Centres de santé communautaire de Kingston

KINGSTON COMMUNITY HEALTH CENTRES
BOARD MEETING
Tuesday, May 26, 2026
Boardroom and virtual meeting, 263 Weller Ave.
4:30 p.m.

Present: Marc Goudie (President), Joëlle Gingras (Vice President), Alec Ross (Treasurer), Pamela Paterson (Secretary), Anna Johnson, Catherine Isaacs, Radha Pooran, Raymonde Degbey, Marie-Line Jobin
Regrets: Ningjing (Natalie) Zhang, Maha Othman, MarieJo Cleghorn
Staff: Meghan O’Leary (Acting CEO), Amanda Brown (Executive Assistant)

	Discussion	Motion/Action
1.	**Call to Order** The meeting was called to order at 4:29 p.m. Marc acknowledged the Anishinaabe and Haudenosaunee First Nations Peoples, and their traditional land that KCHC is situated on and Raymonde delivered the land acknowledgment in French.	
2.	**Consent Agenda & Previous Meeting Minutes** Consent documents included in meeting package: 2026/05/26 Board Meeting Agenda 2026/03/24 Board Meeting Minutes The minutes for the March 24, 2026, meeting were approved as presented and signed by Pamela Paterson.	Moved by: Alec Seconded by: Catherine To accept the agenda and March 24, 2026, meeting minutes as presented. **CARRIED**
3.	**Conflict of Interest** There were no conflicts of interest declared.	
4.	**Treasurer’s Report** Alec confirmed that all payments/remittances/bank statements for both March 2026 and April 2026 are up to date, in order, and on file with the finance department.	Moved by: Alec Seconded by: Radha To accept the Treasurer’s report as presented. **CARRIED**

	Discussion	Motion/Action
5.	**Board Liaison Report** Marie-Line confirmed that the Board Chair, or another designated representative, is required to attend the Alliance AGM on Tuesday, June 2. Catherine agreed to attend on behalf of the Board, and Marc completed the proxy form, which Amanda will submit to the Alliance contact. Marie-Line shared recent Alliance advocacy efforts related to CTS, including ongoing advocacy to ensure funding dollars remain within local communities. Webinar slides outlining these initiatives will be shared. Marie-Line also shared that a Community of Practice for HART Hub leaders will be held during the Alliance Conference for those interested in participating. It was noted that there are no resolutions being considered at this year's AGM. The Alliance is revising its resolutions process, with changes expected in October 2026, at which time a further update will be provided. The Alliance's current Strategic Plan concludes in April 2027. Marie-Line noted that the Alliance will engage members and seek input on future strategic priorities and initiatives as planning for the next strategic plan transpires.	
6.	**2025-2026 Audit Report from MNP:** Cory Watkins from MNP presented the Board with the audited financial statements, including the Statement of Financial Position for the organization as of March 31, 2026. It was noted that the report remains in draft form due to the short turnaround between the audit, which is conducted during the first week of May, and the timing of this meeting. Cory highlighted several minor revisions, which the Board reviewed and agreed to incorporate. Cory reported that the audit was clean, confirming that the organization's finances are in good order and that no issues of concern were identified. Marc expressed appreciation to the Finance Team for their diligent and exceptional work throughout the audit process.	Moved by: Alec Seconded by: Anna To accept the 2025-2026 Audited Financial Report as amended. **CARRIED**

	Discussion	Motion/Action
	The auditors will provide the organization's Finance Department with the final audited 2025-2026 Financial Report when all revisions have been completed. The Board approved to accept the 2025-2026 Audited Financial Report as amended.	
7.	**CEO Report:** <u>CTS Update</u> Meghan provided an update on the Consumption Treatment Services site. The CTS will conclude operations effective September 30 as directed by the Ministry. A wind-down plan has been submitted to the Ministry, with no response received at this time. AMHS has been identified as the regional lead for the HART hub that will open October 1. AMHS has submitted its service plan to the Ministry and is awaiting response. The proposed model would have AMHS provide the primary services, while KCHC has proposed providing primary care, addiction medicine, catalyst contingency management and practical assistance and collaboratively at the HART Hub location. Senior Leaders are actively identifying service gaps that may result from the closure of CTS and exploring how KCHC may help address unmet community needs. There was discussion regarding the importance of clear communication about the services currently offered through Street Health Centre, as well as those that will be available through the HART Hub. The organization remains hopeful that drug checking services can be maintained. A key concern identified is the lack of post-consumption support following the closure of CTS. It was noted that the HART Hub model does not include harm reduction services, highlighting a potential gap in the continuum of care.	

	Discussion	Motion/Action
	<u>GNHH Update</u> Meghan shared that following the departure of Jordan Beattie, Erin Brown, Vice President of People Services & Strategy at Lennox & Addington County General Hospital, has stepped into an interim Director position with the Greater Napanee Health Home. Erin will provide leadership support during this transition period while longer-term plans are determined. <u>2025-2026 Annual Report</u> The Board approved the 2025-2026 Annual Report as presented in their Board meeting package. <u>2025-2026 Q4 Organizational Plan Update</u> Meghan provided the final Q4 update on the 2025–2026 Organizational Priority Projects. Key achievements included meeting staff training targets in de-escalation and trauma-informed care, strengthening organizational capacity through back-office improvements and key staff recruitment, and implementing a new community engagement approach. Meghan noted that in 2025-2026 additional funding supported the expansion of newcomer and refugee health services through the opening of the Access+ Clinic. Progress over the fiscal year was also made in employee wellness, group programming, harm reduction planning, food strategy discussions, and chronic disease prevention initiatives. **Joëlle left the meeting at 5:29pm.** <u>Q4 Risk Register Update</u> Meghan reported that three new organizational risks were added to the Q4 Risk Register: the closure of the CTS, the incorporation of the PCN, and the one-time funding for Refugee Health. A comprehensive	Moved by: Catherine Seconded by: Raymonde To accept the 2025-2026 Annual Report as presented. **CARRIED** Moved by: Anna Seconded by: Catherine To accept the 2025-2026 Q4 Organizational Plan as presented. **CARRIED**

	Discussion	Motion/Action
	review of the Q4 Risk Register, including risk mitigation strategies, will be provided by the CEO at the June 23, 2026, Board meeting. **Radha left the meeting at 6:01pm.** <u>PCN Update</u> Meghan reported that the PCN is moving forward with incorporation. Both Meghan and Ben will attend the AGM on June 10. KCHC will participate as one of the members of the organization. The CEO will continue to provide updates to the Board as the progression of the incorporation continues. **Pamela left the meeting at 6:04pm.** <u>Q4 MSAA Report</u> Meghan reported that the Midtown Kingston Health Home site is fewer than 1,000 patients away from achieving its rostering target and remains on track to meet their overall rostering goal. Midtown is preparing for the move to their new clinic space on Queen Mary Road at the end of June. Cancer screening rates continue to trend toward the 82% target, supported by engagement strategies such as email reminders to patients due for screening. It was acknowledged that this remains an ambitious goal for the organization given the barriers often faced by the vulnerable populations KCHC serves. KCHC clinic sites are also participating in the pilot project for self-swab cervical cancer screening, which has now been rolled out across all clinic locations and has seen positive uptake to date. **Raymonde left the meeting at 6:19pm.**	Moved by: Catherine Seconded by: Raymonde To accept the Q4 MSAA report as presented. **CARRIED**

	Discussion	Motion/Action
	Board Evaluation Survey & FAQ Amanda will distribute the Board Evaluation Survey to all members via email on Thursday, May 28. The survey will remain open for responses until Friday, June 5. Annual Declaration of Compliance Amanda obtained signatures from Board members who were present in person at the meeting and will follow up electronically with those who attended virtually to complete the annual declaration process.	
8.	**In Camera:** The Board moved in camera at 6:11pm. No motions were made during the in-camera session. The Board reconvened in open session at 6:22pm.	
	Planning and Decision Items: Governance Policy Review The Board reviewed and approved the amendments made to Gov-26: CEO Selection and Succession Planning and Gov-29: CEO Direction as presented in the Board Meeting Package. The Board identified they will review Gov-6: Board Code of Conduct, and Gov-36: Communications, at the June 23, 2026, meeting. Amanda will upload these policies to SharePoint so the Board can review prior to the June Board meeting.	Moved by: Catherine Seconded by: Alec To accept the amendments to Gov-26 and Gov-29 as presented. **CARRIED**
9.	**Mission Moment:** Completed **AGM & Next Board Meeting:** Tuesday, June 23, 2026 - 4:30 p.m.	
10.	**Adjournment** The meeting was adjourned by Alec at 6:33pm.	Moved by Alec to close the meeting at 6:33pm.

June 23, 2026

Signature — Date